

Notice of Overview and Scrutiny Board

Date: Monday, 16 November 2020 at 6.00 pm

Venue: Virtual Meeting - Via Teams



Membership:

Chairman:

Cllr S Bartlett

Vice Chairman:

Cllr T O'Neill

Cllr M Cox
Cllr M Davies
Cllr B Dion
Cllr M Earl
Cllr J Edwards

Cllr G Farquhar
Cllr D Farr
Cllr L Fear
Cllr P R A Hall
Cllr M Howell

Cllr D Kelsey
Cllr C Rigby
Cllr V Slade

All Members of the Overview and Scrutiny Board are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MId=4304>

If you would like any further information on the items to be considered at the meeting please contact: claire.johnston@bcpcouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpcouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpCouncil.gov.uk

GRAHAM FARRANT
CHIEF EXECUTIVE

6 November 2020



Available online and
on the Mod.gov app



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(susan.zeiss@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. **Apologies**

To receive any apologies for absence from Members.

2. **Substitute Members**

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

3. **Declarations of Interests**

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

4. **Public Speaking**

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf>

The deadline for the submission of public questions is 4 clear working days before the meeting.

The deadline for the submission of a statement is midday the working day before the meeting.

The deadline for the submission of a petition is 10 working days before the meeting.

5. **Action Sheet**

To note and comment on the attached action sheet which tracks decisions, actions and recommendations from previous meetings.

6. **Update on BCP Council's Response to the Covid 19 Pandemic**

To consider an update from the Chief Executive, Public Health Dorset and relevant Portfolio Holders on the Council's actions in relation to the impact of Covid 19. Verbal updates will be presented at the meeting. The following councillors are invited, along with relevant officers, to attend for this item and provide updates in relation to their service areas:

Councillor Drew Mellor, Leader of the Council
Councillor Nicola Greene, Portfolio Holder for Covid Resilience, Schools and Skills
Councillor May Haines, Portfolio Holder for Community Safety

The Chairmen of the other Overview and Scrutiny Committees of the Council are also invited to attend and participate in this item.

7. Forward Plan

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To consider and amend the Board's Forward Plan as appropriate.

8. Future Meeting Dates 2020/21

To note the following meeting dates and locations for the 2020/21 municipal year:

- 7 December 2020
- 4 January 2020
- 1 February 2021
- 1 March 2021
- 1 April 2021

All meeting will be held via video conferencing until further notice.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

ACTION SHEET – BOURNEMOUTH, CHRISTCHURCH AND POOLE OVERVIEW AND SCRUTINY BOARD

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome
Actions Arising from Board Meeting: February 2020				
113 2019/ 2020	Chairman's Update	<p>Carter Expansion Project Update – the Board noted that this item recorded on the Cabinet Forward Plan was not selected for scrutiny but had a financial element within it. The Board agreed:</p> <ol style="list-style-type: none"> 1. To recommend that the Children's O&S Committee should maintain an overview of this matter; 2. That Councillors Mike Brooke and Nicola Greene be agreed by the Board as members who will maintain an informal overview of this matter in relation to the financial aspects of the project, and to report back to the O&S Board as required. <p>Action: To be added as an issue to the Board's Forward Plan</p>	<p>To enable continued overview and scrutiny during this project and if felt necessary, a report back to O&S Board.</p> <p>Note: O&S Board to decide how to take this issue forward following membership changes in November 2020.</p>	
Actions Arising from Board Meeting: 2 November 2020 – 2.00pm				
75	Items requested by Councillors for Scrutiny	<p>The Board agreed that the following items should be added to the Board's Forward Plan:</p> <ul style="list-style-type: none"> • Road maintenance across BCP • Tree Management across BCP <p>Action: Items added to the Board's Forward Plan</p>	To allow the Board to maintain an oversight of the issue it has included on its Forward Plan.	
77	Development of the Overview and Scrutiny Board	<ol style="list-style-type: none"> 1. The Board agreed to hold a development session at 2.00pm on 16 November. The first part of the session to be open to all non-executive councillors 2. The Board agreed that the meeting scheduled for 6.00pm on 16 November 2020 should be used to consider an update on the impact of and local response to Covid-19. 		

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome
78	Forward Plan	<p>Overview and Scrutiny Board members to send any ideas or suggestions for the Forward Plan to the Chairman of the Board – in particular the Board was asked to consider the issues on the forthcoming Cabinet Forward Plan for its meeting in December and looking forward for particular issues to overview.</p> <p>It was agreed that the working group on Economy and Tourism should remain on the Forward Plan.</p> <p>It was agreed to add an item to the Forward Plan to consider the development of the BCP Local Plan.</p> <p>Action: Forward Plan document to be updated and considered further at the meeting on 16 November.</p>	To ensure that the Board maintains an oversight of relevant issue and prioritises resources for effective overview and scrutiny.	
Actions Arising from Board Meeting: 2 November 2020 – 6.00pm				
86	Scrutiny of Homes Related Cabinet Reports – Housing Allocations Policy	<p>The Overview and Scrutiny Board recommend to Cabinet:</p> <p>That paragraph 8.1 of the Housing Allocations Policy document be amended to include the following wording:</p> <p>“...will be able to approve minor technical amendments to the allocations policy. Where a change will negatively impact on any single tenant group or any group covered by the Equalities Act this should be referred back to cabinet for approval?”</p> <p>That section 18 of Appendix C to the Housing Allocations Policy be amended to include the following wording:</p> <p>“You currently live in the BCP council area and have done so for at least two years continuously prior to the</p>	To enable O&S views to be taken into account by Cabinet when making decisions.	

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome
		<p>application. Where there is a break in occupancy during this time of up to 6 months due to enforced family move this can be considered on a case by case basis where the household has been a long term (10yrs plus) resident in the BCP Council area.”</p> <p>Action: Recommendation reported to the Cabinet meeting due to take place on 11 November.</p>		
		The Portfolio Holder for Homes undertook to review the recent legislation regarding homelessness and rough sleeping for non-UK citizens and provide his response to Cllr Rigby – Cllr Rigby undertook to provide a link to the information to the Portfolio Holder.	To fully respond to a request for information from a Member of the Board	
87	Scrutiny of Regeneration Related Cabinet Reports – Lansdown Programme	<p>The Overview and Scrutiny Board resolved that:</p> <ol style="list-style-type: none"> 1. Officers be requested to review the cabinet report and amend it accordingly in light of concerns raised by the Board regarding the inclusion of all options for the programme within the report. <i>Note: The board also raised further concerns regarding the accuracy of Appendix A to the report and that there wasn't further detail included with the report on the risk register.</i> 2. The administration be urged to publish the results of the consultation in advance of the Cabinet meeting on November 11 broken down to reveal the views of respondents including business and local stakeholders. <p>Action: Recommendations reported to the Cabinet meeting on 11 November 2020</p>	To ensure that all relevant information as pertaining to the Cabinet decision is available to both Cabinet, other Councillors and the public prior to the decision being taken	

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome
		The Portfolio Holder undertook to respond to the request from Cllr Slade for further information regarding the 'bearpit' improvements.		
88	Scrutiny of Transformation Cabinet Reports – Estates and Accommodation Project	The Corporate Director of resources undertook to provide a response to Councillor Rigby's comments regarding environmental issues and for this to be shared with the other members of the Board.	That full details on the issue raised within the meeting can be shared with all Board members for completeness.	

Forward Plan – BCP Overview and Scrutiny Board

Updated 05.11.2020

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
Meeting Date – 16 November 2020 – 6.00pm Meeting only				
1.	Scrutiny of the Council's Response to the Covid-19 Pandemic To consider updates from Officers and Portfolio Holders on the Council's Response to the Covid-19 Pandemic.	To enable the Board to retain an oversight and respond to any issues arising from the current situation.	Scrutiny of Cabinet reports and invitations to Cabinet Portfolio Holders to respond to questions.	
Meeting Date – 7 December 2020				
2.	Items to be determined by the Board at its development session on 16 November			
Commissioned Work Work commissioned by the Board (for example task and finish groups and working groups) is listed below: Note – to provide sufficient resource for effective scrutiny, one item of commissioned work will run at a time. Further commissioned work can commence upon completion of previous work.				

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
3.	Working Group – Organisational Development and Estates and Accommodation Strategy At its meeting of 6pm on 10 February 2020, the Overview and Scrutiny Board scrutinised a Cabinet report which outlined options and a recommendation for a Council hub at the Town Hall. The Board felt that further understanding of the evidence base and methodology was required and agreed to establish a working group.	1. To give opportunity for a 'deep dive' into the estates strategy in order to understand the evidence base, methodology and rationale behind the decision; 2. To understand the detail behind the proposed next steps for this work; 3. To understand how O&S may helpfully engage in this work going forward in order to add value to the related decisions and outcomes.	Working Group – Note: This working group met just prior to the Covid-19 epidemic resulted in considerable changes the working group undertook the first stage of this work but has not met again. This working group is currently on hold. The O&S Board will determine if and when it should be reconvened	Julian Osgathorpe, Corporate Director of Resources
4.	Working Group – Economy and Tourism Impact of Covid 19 Proposed at the Board meeting in July by the Chairman.	TBC	Working Group has not yet met. The Board needs to determine if the Group is still required and how it would be reconstituted.	TBC
Items to be programmed The following items have been identified by the Overview and Scrutiny Board as requiring further scrutiny. Dates are TBC.				
5.	Pay and Reward Strategy The Board considered this issue prior to a Cabinet decision in September 2019. The Board requested that they have an opportunity for further scrutiny prior to Cabinet agreeing the final Strategy.	To enable the Board to test, challenge and contribute to the development of the Strategy.	Scrutiny of Cabinet report and invitation to Cabinet Portfolio Holder to respond to questions.	Matti Raudsepp, Director of Organisational Development.

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
6.	Lansdowne Digital Pilot The Board requested, at its meeting in November 2019, that the findings of the continuous monitoring for the Lansdowne Pilot.	To enable the Board to maintain an oversight of the findings.	Chairman and Vice-Chairman to consider and determine the best method for O&S Board to monitor this.	TBC
7.	Poole Town Centre Master Plan At its meeting in December 2019 the Board requested to undertake further scrutiny of the Masterplan for Poole town centre prior to its further consultation	To enable the Board the opportunity to further scrutinise the detail of the Master Plan for Poole Town Centre regeneration in further detail once drawn up and prior to further consultation.	TBC	Phil Broadhead, Portfolio Holder for Regeneration, Economy and Strategic Planning
8.	Acquisition and Compulsory Purchase Order (CPO) Strategy At its meeting in December 2019 the Board requested to undertake further scrutiny of this strategy, which was referred to as part of the Poole Regeneration report.	To enable the Board to test, challenge and contribute to the development of this strategy prior to its final adoption.	TBC	TBC
9.	Review of Leisure Centre Management At its meeting in December 2019 the Board agreed to receive information from the consultants appointed to undertake the Leisure Services Review prior to its report back to Cabinet.	To enable the Board to have an early opportunity to contribute to the development of the Leisure Centre Review.	TBC	Mohan Iyengar, Portfolio Holder for Tourism, Leisure and Culture
10.	Tricuro To consider the partnership arrangements and in particular the overall business case for the company.	TBC	Possibly joint scrutiny with the Health and Adult Social Care Overview and Scrutiny Committee	Karen Rampton, Portfolio Holder for Adults

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer / Cabinet Portfolio Holder
11.	Green Credentials An annual report on the Council's progress to assess our performance against targets in respect of climate change.	To enable the Board to retain oversight of the Council's performance against climate change targets and make regular recommendations as required.	Annual Report to O&S	Mike Greene, Portfolio Holder for Transport and Sustainability
12.	Road maintenance across the BCP area At its meeting on 2 November the Baord agreed to include this item following consideration of a Councillor request.	To enable the Board to have overview of this issue and contribute to the development of the related policy for BCP Council.		
13.	Tree management across the BCP area At its meeting on 2 November the Board agreed to include this item following consideration of a Councillor request.	To enable the Board to have overview of this issue and contribute to the development of the related policy for BCP Council.		